

Joint report of the Chief Executive and the Deputy Chief Executive

REVIEW OF CORPORATE PLAN PROGRESS AND FINANCIAL PERFORMANCE1. Purpose of report

To report progress against outcome targets linked to Corporate Plan priorities and objectives and to provide an update as to the latest financial performance as measured against the budget.

2. Background

The Corporate Plan 2016-2020 was approved by Cabinet on 9 February 2016. Business Plans linked to the five corporate priority areas of Housing, Business Growth, Environment, Health and Community Safety are subsequently approved by Committees each year.

3. Performance management

As part of the Council's performance management framework and to meet the commitment to closely align financial and performance management, the Business Plans for the priority areas are considered alongside detailed revenue budget estimates, the capital programme and other financial information.

The relevant Committees receive regular reports during the year which review progress against their respective Business Plans, including a detailed annual report where performance management and financial outturns are considered together following the year-end.

This quarterly report is intended to provide this Committee with an overview of progress made towards Corporate Plan priorities and the latest data relating to Critical Success Indicators (CSI), identified as a means by which outcomes relating to corporate priorities and objectives can be measured. This summary is detailed in appendix 1.

4. Financial performance

A summary of the financial position as at 31 July 2018 with regard to the employee budgets, major income headings and progress against achieving the savings target set as part of the budget is included in appendix 2. A summary of the capital expenditure position to 31 July 2018 is also included.

Recommendation

The Committee is asked to CONSIDER the progress made in achieving the Corporate Plan priorities and with regard to the financial position for 2018/19.

Background papers

Nil

APPENDIX 1

PERFORMANCE MANAGEMENT

1. Background – Corporate Plan

The Corporate Plan 2016-2020 was approved by Cabinet on 9 February 2016. It sets out the Council's priorities to achieve its vision to make "Broxtowe a great place where people enjoy living, working and spending leisure time." Over this period, the Council will focus on the priorities of Housing, Business Growth, Community Safety, Health and Environment.

The Corporate Plan prioritises local community needs and resources are directed toward the things they think are most important. These needs are aligned with other local, regional and national plans to ensure the ambitions set out in our Corporate Plan are realistic and achievable.

2. Business Plans

A series of Business Plans linked to the five corporate priority areas were approved by the Committees at meetings held in January and February 2018.

The Business Plans detail the projects and activities undertaken in support of the Corporate Plan for each priority area. These cover a three-year period but will be revised and updated annually. Detailed monitoring of progress against key tasks and outcome measures in the Business Plans is undertaken by the relevant Committee. This will include a detailed annual report where performance management and financial outturns are considered together following the year-end as part of the Council's commitment to closely align financial and performance management.

3. Performance Management

As part of the Council's performance management framework, the Policy and Performance Committee receives a high level report of progress against Corporate Plan priorities on a quarterly basis. The report provides a summary of the progress made to date towards achieving the corporate priorities and objectives. It also provides the latest data relating to Critical Success Indicators (CSI), which have been identified as a means by which outcomes relating to corporate priorities and objectives can be measured.

Further operational performance data, such as Key Performance Indicators (KPI) and Management Performance Indicators (MPI) are monitored by the respective Committee and/or General Management Team/Senior Management Team as appropriate. Similarly, the Business Plans for the support service areas (Bereavement Services, ICT and Business Transformation, Resources and Revenues, Benefits and Customer Services) are not being considered here at this stage.

Each of the five priorities is considered separately below:

1. HOUSING

The Council's priority for Housing is "**A good quality affordable home for all residents of Broxtowe**". Its objectives are to:

- Increase the rate of house building on brownfield sites (Ho1)

The Housing Committee agreed to commission a new house building delivery plan which will assist the Council to identify the most effective contribution it can make to increase the rate of affordable house-building in Broxtowe. The study will look at current and projected housing need for social, rented and affordable housing; identify the intentions of Housing Associations and developers in the local area in terms of catering for this need; identify the housing needs of specific groups such as people with disabilities and consider the land and financing options open to the Council in meeting this need.

- Become an excellent housing provider (Ho2)

Consultation was undertaken with Retirement Living Tenants during April and May 2018. The findings of the consultation, representing 47% of retirement living households, were reported to Housing Committee on 6 June 2018. The Policy and Performance Committee approved the changes for the new Independent Living Scheme.

An implementation plan is being drawn up to ensure that disruption to Retirement Living tenants is minimal. A newsletter was distributed to tenants to outline the changes and a series of 'meet the manager' sessions were held.

A trial of the Tenant Rewards Scheme commenced in June 2018. The scheme has been designed to recognise certain behaviour and tenancy agreement compliance, as well as potentially changing behaviour of others through incentives. Tenant rewards will be advertised through Tenant and Leaseholder Matters, the Housing newsletter; the Council's website; social media and Email Me. Posters and leaflets will also be produced to place in key locations around the Borough. A quarterly prize draw will take place, with a prize of £250 available per draw. Where a tenant has an agreed payment plan in place the prize will be paid towards any outstanding debt owed to the Council.

A programme of Estate Inspections was introduced across the Borough in April 2018 by the Tenancy and Estates Management Team. Over the year the team will carry out inspections in areas where Council housing is located. Tenants and leaseholders are invited to take part in the inspections and walk around their area to highlight areas of concern. The inspections will ensure general areas of the Borough are kept tidy, fly tipping is removed and repairs are reported.

Dates for the Estate Inspections will be advertised through Tenant and Leaseholder Matters; the Council's website and Email Me.

- Improve the quality and availability of the private sector housing stock to meet local housing need (Ho3)

The Council intends to sell Cavendish Lodge for private residential accommodation. The current tenant is due to move out shortly.

The Council and partners continue to provide housing to support resettled Syrian refugees. The Council is working with a private landlord to provide further offers of property in the future to enable the Council to meet its pledge of supporting the Syrian Vulnerable Persons Resettlement Scheme’.

Critical Success Indicators for Housing

Indicator Description	Code	Achieved 2017/18	Target 2018/19	Q1 2018/19	Short Term Trend	Long Term Trend	Comments (incl. benchmarking)
Supply of ready to develop housing sites	NI159	72%	100%	-			With the Part 2 Local Plan now submitted there is a realistic prospect of this plan being adopted in late Spring 2019 which will fully address the five year housing land supply shortage. There are a number of sites allocated which are expected to come forward for development within two years of the adoption of the Local Plan. There is regular dialogue with developers, house builders, economic development colleagues and external funding providers, to unlock the more difficult to develop sites and these efforts are already showing signs of success with the highest house building figures for 10 years achieved in 2017/18.
Net additional homes provided	NI154	297	360	-			The 2017/18 target was not achieved however the number of homes provided has increased year on year for four years. With the adoption of the Part 2 Local Plan, the long term issues of land supply will be addressed and significant upturns in housing completions are anticipated as a result over the coming years.

Indicator Description	Code	Achieved 2017/18	Target 2018/19	Q1 2018/19	Short Term Trend	Long Term Trend	Comments (incl. benchmarking)
Private sector vacant dwellings that are returned into occupation or demolished	HSLocal_11	54	25	26			The properties returned into occupation this quarter is higher than this period in previous years.
Overall satisfaction	HSTOP_01	93%	87%	100%			60 surveys were completed in Quarter 1. A review of surveys used is being undertaken to improve the number of responses.

2. **BUSINESS GROWTH**

The Council's priority for Business Growth is '**New and growing businesses providing more jobs for people in Broxtowe and improved town centres**'. Its objectives are to:

- *Increase the number of new businesses starting in Broxtowe (BG1)*

Explore Learning have taken a contract for the ground floor of the old Yorkshire Bank building. Discussions with prospective Tenants for Beeston Town centre are ongoing.

The Finance and Resources Committee have agreed to fund the development of a new Business incubator space in Beeston Town Centre. This requirement was identified in the Commercial Strategy and the space is provided following the reorganisation of internal space above shops in the town centre.

A report on the Council's Apprenticeship Strategy is being presented to this Committee.

- *Help our town centres to compete and attract new visitors (BG2)*

The former Eastwood cash office has been sold. Proposals to put the premises into use to improve the appearance and viability of Eastwood Town centre are being developed.

In May 2018 the Council signed up to the "Take a Seat" initiative. The scheme is about raising awareness of how older people sometimes struggle to access their local area because there are few seats available for them to rest. In order to encourage older people to venture out to their local shops, Age Friendly Nottinghamshire is helping local businesses become more mindful of the challenges older people and those with disabilities face when out and about.

Older people will be able to find a shop or premises that are taking part because they see a ‘We are Age Friendly’ sticker displayed in the window. The initiative will be rolled out across the county over the next 24 months.

Two new businesses have moved into Beeston Square following refurbishment of two vacant units. ‘Explore Learning’ provides tuition for children aged 4 to 14 years to improve literacy and numeracy skills. ‘WillSuite’, a legal software company specialising in wills and legal documents for solicitors are keen to encourage local enterprise. They are opening co-working space for freelancers, and small companies working in the digital sector through www.BeestonCoworking.co.uk.

‘Beeston on Sands’ returned in the Summer 2018 giving local residents and shoppers chance to relax and enjoy the sea side. This free event offered entertainment and refreshments to victors.

- Complete the regeneration of Beeston Town centre and seek opportunities to regenerate town centres throughout Broxtowe (BG03)

A public consultation on our ambitious plans for phase two of the Beeston Square development which proposes 120 new homes, a cinema and greater choice of food and drink venues was held. The Council spoke to more than 600 residents, and listened to what local people wanted to see in the area. This shaped the outline plans to create a mixed-use scheme that will bring modern new homes, a cinema, restaurants and cafes to the town centre. The two-acre site earmarked for development is currently being used as a car park and sits alongside the recently improved tram line. The development aims to revitalise Beeston’s night-time economy driving increased footfall to the town from the local and surrounding communities.

Planning permission is being sought for the redevelopment scheme. The estimated cost of the redevelopment is £10.865 million over the next three years. A design review panel has been held and discussions continue with prospective partners for the cinema and food and beverage operators. The Council has now secured sufficient funding to proceed with pre-development costs. A portion of the site is intended to be sold off for residential development to help fund the cost of the package.

Street Art installations have been introduced to brighten up and add interest to Beeston Town Centre.

Critical Success Indicators for Business Growth

Indicator Description	Code	Achieved 2017/18	Target 2018/19	July 2018/19	Short Term Trend Arrow	Long Term Trend Arrow	Comments (incl. benchmarking)
Employment Land take up	ERLocal_02	4,257 sqm	-	-	▬		2016/17 = 11,391 Data is collected annually.

Indicator Description	Code	Achieved 2017/18	Target 2018/19	July 2018/19	Short Term Trend Arrow	Long Term Trend Arrow	Comments (incl. benchmarking)
Planning applications approved for employment development (Class B1, B2 or B8)	ERLocal_03		-	-			20 applications approved in 2016/17
Town Centre occupancy rates:							Targets based on average for the year.
• Beeston	TCLocal_01a	94%	92%	94%			No change from 94% in Q4 2017/18.
• Kimberley	TCLocal_01b	95%	92%	89%			Decreased from 95% in Q4 2017/18.
• Eastwood	TCLocal_01c	91%	92%	91%			No change from 91% in Q4 2017/18.
• Stapleford	TCLocal_01d	83%	92%	86%			Increased from 83% in Q4 2017/18.
No. of planning applications approved for new retail and commercial floorspace within the town centres	TCLocal_05	-	-	-			9 applications in 2016/17 Data collected Annually
Commence works for phase 2 the redevelopment of Beeston Town Centre	BG1620_09	-	-	-	-	-	Consultation on Phase 2 was undertaken in April 2018

3. ENVIRONMENT

The Council's priority for Environment is '**The environment in Broxtowe will be protected and enhanced for future generations**'. Its objectives are to:

- *Reduce litter and fly tipping to make Broxtowe cleaner (En1)*

The number of fly tipping incidents in quarter one of 2018/19 has decreased by 31 incidents compared to the same period of 2017/18. This is in part can be attributable to the proactive approach in designing out know hot spot areas.

The Community Safety Committee approved plans to introduce fines for people who throw rubbish from their vehicles in the Borough.

- Maintain and improve the green infrastructure of the Broxtowe (En2)

In April 2018 new play facilities were launched at Broadgate Park. The £100,000 project was funded with contributions from the Council's Capital Programme, Waste Recycling Environmental (WREN), the Council's Housing modernisation partner United Living and the Council's boiler installer, Vinshire. The new area contains a wide mix of equipment for children of all ages. This scheme was the first to be completed as part of the Council's new 2 year £500,000 programme of works to improve Parks and Open spaces in the Borough as part of the Pride in Parks Initiative. The second play area improved as part of the scheme, with £47,500 worth of play area improvements, was at Redbridge Drive, Nuthall.

The first Parish/Town Council improvement funded through the Pride in Parks initiative was at Basil Russell Playing Fields where new handrails to the pavilion were installed by Nuthall Parish Council

At the Toton Fields local nature reserve a number of habitat and access improvements have been completed, using £25,000 of external funding from Tesco "bags of help" and Growth Point funds. The funds were secured in partnership with Nottingham Wildlife Trust and the Friends of Toton Fields. The works include resurfacing and restoration of over 1 kilometre of paths, excavating new shallow wildlife ponds or "scrapes", woodland management and wildflower meadow creation.

A group of volunteers spent the winter making bird boxes from recycled timber to suit a variety of birds. 27 boxes were erected to introduce additional nesting opportunities that should help sustain and hopefully increase populations. In spring 2017 a bird survey of the woodlands was carried out and recorded sightings of Tawny Owl, Blue Tit, Great Tit, Coal Tit, Nuthatch and Tree Creeper. With over 100 hours volunteer time already invested in the project, the group will now monitor the boxes through spring and record the birds that nest in them and their breeding success. This information will be provided to the British Trust for Ornithology (BTO) as part of their nest record scheme, providing valuable data to help monitor the health of our bird life nationally.

Green Flag Awards, announced in July 2018, have been retained for the tenth consecutive year at Colliers Wood and Alexandria Plantation and Sandy Lane Local Nature Reserves. The Friends Groups at these sites have worked with the Council for many years and their involvement is recognised in the award of a Green Flag. The Green Flag award acknowledges the high standard of these open spaces, and the facilities they offer. Bramcote Hills Park retained the flag for the twelfth consecutive year and Community Green Flags were also awarded to Brinsley Headstocks and Bramcote Old Church Tower.

- *Increase recycling, composting, renewable and energy efficiency projects as resources allow and reduce residual waste (En3)*

The Leisure and Environment Committee approved the Single Use Plastic Action Plan on 13 June 2018. This plan is designed to support local, national and global efforts to reduce the use of single use plastics. The Council aims to highlight the issue of single use plastics to residents and businesses and encourages the use of alternatives. Part of this process will involve an audit of the Council to ascertain what single use plastics products are currently used. Following the audit alternative options will be considered.

The kerbside garden waste collection has continued to be a huge success with the number of subscribers and tonnage collected exceeding expectations. Over 19,000 residents have subscribed and over 2,500 tonnes of garden waste have been collected in the first quarter of 2018/19.

The increase in tonnage has significantly affected the recycling rate for quarter one with an overall recycling rate of 43.69% being achieved. This is 1.22% higher than quarter 1 for the year 2017/18.

Critical Success Indicators for Environment

Indicator Description	Code	Achieved 2017/18	Target 2018/19	Q1 2018/19	Short Term Trend Arrow	Long Term Trend Arrow	Comments (incl. benchmarking)
Cleanliness of the streets and open spaces within the Borough (levels of litter)	NI195a	95%	96%	-			The surveys are undertaken three times a year so the results of the first survey will be reported in the quarter 2. To make the indicator easier to understand the percentages now show the percentage of streets which achieve the required cleanliness standard. Previously the percentage not achieving the standard was reported.
Improved Street and Environmental Cleanliness - Fly Capture Score (No. Fly Tips vs Enforcement Action)	NI 196	2	2	2			Aim is to reduce fly tipping through improved education and enforcement
Number of fly tipping incidents removed	SSData_01	344	414	77			In quarter 1 77 fly tips were removed. This is a reduction quarter 1 in 2017/18.
Household waste recycled and composted	NI192	38.82%	41% (43.85%)	43.79%			This increase is mainly due to an increase in the amount of garden waste and glass collected.
No. of Nature Reserves	PSData_07	15	15	15			
Parks achieving Broxtowe Parks Standard %	PSData_09	94%	98%	-			Surveys are currently being undertaken - Reports will be available in Q2 2018/19.
Energy Consumption across all operational sites – Total kWh gas and electric ('000)	CPLocal_03	-	8,280	-	-	-	

4. HEALTH

The Council's priority and objective for Health is **'People in Broxtowe enjoy longer, active and healthy lives'**. Its objectives are to:

- *Increase the number of people who have active lifestyles (He1)*

A range of events have been held at Leisure Centres.

On 4 May 2018 Bramcote Leisure Centre hosted the 'Go Tri' Family Aquathlon. 'Go Tri' runs alongside the events programme and provide families an opportunity to try triathlon event on a smaller scale. The emphasis is on 'giving it a go'.

Kimberley Leisure Centre hosted a Triathlon on 10 June 2018, with three races for beginners, family and sprint triathlon.

In July 2018 the Bramcote 5k and 2k Family Fun Runs were held at Bramcote Park Hill. This was suitable for both adults and juniors to run, plod or jog around the park.

- *Work with partners to improve the health of the local population (He2)*

The Get Active team are currently working with Active Notts to access and interrogate insight data. The eventual aim is to identify areas within the Borough with particular low levels of physical activity and use the insight data to increase participation based on known motivations for the demographics identified.

A new dementia action plan was agreed by Community Safety Committee on 22 March 2018. This sets out what Broxtowe will do in 2018-19 to implement our vision to make Broxtowe a place where people live well with Dementia. It is estimated that approximately 1,600 people have been diagnosed with dementia in Broxtowe. However as only 43% of people with dementia have been diagnosed, the real figure is more likely to be over 3,000.

As part of Dementia Awareness Week from 21 May 2018, Dementia Friend training sessions were offered to staff, and to, our partners in the Police and Citizens Advice Broxtowe. 21 people took part, and a further 9 people were trained at a subsequent event.

The Council is working to provide two new dementia friendly bungalows in Beeston through seeking using Disabled Facilities Grant funding. A report will be presented to this Finance and Resources Committee regarding this initiative on 11 October 2018.

A weekly Stop Smoking Clinic held at Beeston Council Offices for Broxtowe residents and staff was launched in May 2018. Of those attending the clinics during May and June 2018 12 people (63%) claim they have been able to stop smoking.

A new fortnightly Broxtowe Maternity Clinic was delivered by Everyone Health, started on 26 April 2018. The aim was to support women with higher than optimum weight at the start of pregnancy to make healthier eating and activity choices for themselves and their babies offering personalised advice on healthy eating and how to be physically active, throughout, and post pregnancy. This Clinic continues to run and 13 women have taken part since April 2018.

The Council has taken the lead in developing Risk Assessments designed to improve safety around areas of open water. This work compliments the work of the Open Water Education Network (OWEN) Trust. The trust was set in memory of Owen Jenkins in 2017.

- Reduce alcohol related harm in Broxtowe (He3)

Two Brief Intervention Training sessions on Alcohol and on Neuro-Psychoactive Substances were held in May 2018 for the Broxtowe Partnership.

Partnership working to tackle these issues is ongoing. Broxtowe residents are benefitting from the Change Grow Live programme, with over 210 people becoming alcohol free as a result of their interventions since April 2017.

Critical Success Indicators for Health

Indicator Description	Pentana Code	Achieved 2017/18	Target 2018/19	Q1 2018/19	Comments (incl. benchmarking)
Total Attendances for Leisure and Culture *	LLDAT A_E03 _H01 _B01 _K01 _C01 _S01	1,709k	1,700k	435K	Exceeding target and an increase of 13,952 on quarter 1 2017/18. In July 2018 = 574,775 an increase of 13,108.
Percentage of Inactive Adults in Broxtowe	LLLocal _G09	-	25.5	-	Data collected annually in October. 2016/17 = 26.1

5. COMMUNITY SAFETY

The Council's priority for Community Safety is that '**Broxtowe will be a place where people feel safe and secure in their communities**'. Its objectives are:

- Reduce the amount of anti-social behaviour in Broxtowe (CS1)

Each year during early summer the Communities Team deliver Garden Crime advisory leaflets and posters to garden centres and DIY retailers throughout the borough. A related press release is issued in conjunction with this distribution to encourage local residents to take some simple steps to ensure they protect themselves from garden crime. The current garden crime advisory leaflet can be found on the Broxtowe Borough Council website.

On 7 June the Community Safety Committee approved a Public Spaces Protection Order for Basil Russell Playing Fields. This order will assist in controlling dogs on the Park. Nuthall Parish Council have been granted delegated powers to administer and enforce the order, including serving Fixed Penalty Notices.

- Reduce domestic violence in Broxtowe (CS2)

A training programme supported by Broxtowe Partnership is being provided for professionals, volunteers and frontline workers. The training on six topics, including domestic abuse awareness, child sexual exploitation and online protection, antibullying, youth justice is provided as two hour briefing sessions.

Critical Success Indicators for Community Safety

Indicator Description	Code	Achieved 2017/18	Target 2018/19	Q1 2018/19	Short Term Trend Arrow	Long Term Trend Arrow	Comments (incl. benchmarking)
Reduction in reported ASB cases in Broxtowe (Notts Police Strategic Analytical Unit)	ComS_011	2,875	2,126	523			
Reduction in ASB cases reported in the borough to Environmental Health, Communities and Housing	ComS_012 ComS_014 ComS_013	564 100 157	541 53 78	145 17 53	These are data only performance indicators		Decreased from 184 in quarter 1 2017/18 Increased from 9 in quarter 1 2017/18 Decreased from 54 in quarter 1 2017/18
Repeat high risk domestic abuse cases referred to the Multi-Agency Risk Assessment Conference [% of the total re-referrals]	ComS_024	22%	13%	21%			In Quarter 1 2018/19 19 cases to MARAC of which 4 were repeat cases
Domestic Abuse in the Borough	ComS_025	516	550	-	-	-	Target reduced from 1,488 to reflect that only domestic crimes are recorded as opposed to domestic crimes and incidents. Data recorded six monthly.

Indicator Description	Code	Achieved 2017/18	Target 2018/19	Q1 2018/19	Short Term Trend Arrow	Long Term Trend Arrow	Comments (incl. benchmarking)
Alcohol related referrals to Change-Grow-Live with positive outcomes from Broxtowe	ComS_085 Referrals	93	-	24			
	ComS_085a Positive Outcomes	61 (65%)	- 70%	32 (75%)			Target set at 70% for 2018/19 – based on 2017/18 data
Reduce Hospital stays for alcohol related harm (per 100,000 population)	ComS_086	-	<666	-			East Midlands in 2015/16 = 686 Broxtowe in 2015/16 = 666 2016/17 data = due September 2018

APPENDIX 2

FINANCIAL PERFORMANCE

Employee Position

The summary position as at 31 July 2018 as regards to the employee budgets is as shown below:

Directorate	Budget to 31/07/2018 £	Actual to 31/07/2018 £	Variance £
Chief Executive's	664,800	641,564	(23,236)
Deputy Chief Executive's	1,917,950	1,940,027	22,077
Director of Legal and Planning Services	660,767	602,496	(58,271)
Housing – General Fund	322,500	330,417	7,917
Housing - HRA	1,306,150	1,155,609	(150,541)
Total	4,872,167	4,670,113	(202,054)

Any overtime worked in respect of July (paid in August) is not included.

The budget figures above exclude the 3% vacancy rate target set for the General Fund when the 2018/19 budget was approved totalling £300,000 for 2018/19. The table above shows that the Council is currently not meeting the vacancy rate target.

The underspending to 31 July 2018 for the HRA will be offset by additional payments to sub-contractors to ensure that the delivery of services to tenants is maintained.

The employee budgets will continue to be closely monitored during 2018/19.

Non-employee Expenditure Budget Variations

The most significant variations on non-employee budgets to 31 July 2018 are:

Budget Heading	Approved Budget 2018/19 £	Actual Spend 31/07/18 £	Projected Outturn 2018/19 £	Projected Variance 2018/19 £	Comments
General Fund					
Miscellaneous - Third Party Payments	0	0	101,733	101,733	Projected cost of the Interim Strategic Director seconded from Rushcliffe. No invoice in respect of costs since April 2018.

Budget Heading	Approved Budget 2018/19 £	Actual Spend 31/07/18 £	Projected Outturn 2018/19 £	Projected Variance 2018/19 £	Comments
Specialist legal advice	0	15,908	15,908	15,908	Specialist legal advice
Car Parks – NNDR	32,800	39,260	55,500	22,700	Overspend is due to the receipt of invoices for previous years relating to recently added car parks.
Planning- Planning Appeal Costs	0	8,481	8,481	8,481	The Council has to meet the cost of a successful planning appeal.
Grounds Maintenance - Subcontractors	282,950	123,185	296,940	13,990	Seasonal pressures and additional ad-hoc orders for both internal and external works are resulting in a projected overspend.
Housing Revenue Account					
Housing Repairs – Subcontractors	440,000	295,361	886,083	446,083	This overspend is partly offset by an underspend on employee costs.
Housing Repairs-Materials	421,600	91,989	273,868	(147,732)	Additional expenditure on subcontractors is resulting in reduced materials costs.

Income Budgets

The position to 31 July 2018 in respect of the most significant variable income budgets is as follows:

Income	Annual Budget 2018/19 £	Income to 31/07/2018 £	Latest Projection 2018/19 £	Projected Variance to Budget £
Planning Fees	(520,000)	(243,910)	(520,000)	0
Pre-Planning & History Fees	(25,000)	(9,506)	(28,500)	(3,500)
Industrial Units Rent	(168,450)	(130,296)	(175,000)	(6,550)
Craft Centre Complex Rents	(32,500)	(19,750)	(35,200)	(2,700)
Garden Waste Income	(645,000)	(652,542)	(672,500)	(27,500)
Sale of Glass	(25,000)	(10,230)	(40,900)	(15,900)

Sale of Wheeled Bins	(29,750)	(7,600)	(22,800)	6,950
Recycling Credits - Glass	(90,000)	(1,820)	(90,000)	0
Trade Refuse Income	(555,000)	(412,802)	(662,300)	(107,300)
Special Collections Income	(60,000)	(21,836)	(65,500)	(5,500)
Recycling Credits - Bring	(20,000)	514	(12,000)	8,000
Parking P&D Income	(176,450)	(66,652)	(172,000)	4,450
Off Street PCN Income	(95,500)	20,148	(90,000)	5,500
Cemeteries – Fees and Charges	(191,200)	(48,666)	(191,200)	0
Miscellaneous Legal Charges	(30,000)	(7,352)	(22,000)	8,000
Land charges Income	(102,100)	(28,354)	(85,100)	17,000
Licence Income	(142,300)	(47,112)	(142,300)	0
Interest on Investments	(204,400)	(65,119)	(204,400)	0
Beeston Square Rent	(700,000)	(321,886)	(729,800)	(29,800)
General Properties Rent	(38,000)	(15,696)	(38,000)	0
Total	(3,850,650)	(2,090,467)	(3,999,500)	(148,850)

Notes

- i) Income from planning fees significantly exceeds the budget to 31 July 2018 due to the receipt of fees in respect of a number of major applications. It is assumed at this stage that the outturn will be in line with the budget.
- ii) Income from garden waste, the sale of glass and special collections in 2018/19 is expected to exceed the budget but this will be partly offset by a shortfall in income from the sale of wheeled bins.
- iii) Income from the collection of trade waste in 2018/19 is on target to significantly exceed the budget due to an increase in demand for the service.
- iv) The 2018/19 budget for income from bring sites of £20,000 was based upon the actual income level of £17,200 achieved in 2017/18. However, a shortfall in 2018/19 is presently expected.
- v) Income from parking fees and penalty charge notices in 2018/19 is presently expected to be slightly less than the budget.
- vi) Whilst income expected from miscellaneous legal fees in 2018/19 is not expected to achieve the budget, it should exceed the level of £12,600 received in 2017/18.
- vii) Income from land charges in 2018/19 is expected to be less than the budget due to a continued reduction in the demand for the service. This reflects the trend in recent years.

- viii) Income from the rent of properties in Beeston Square is presently expected to exceed the budget as a result of a reduction in the number of empty units and the decision to change the use of three residential units to offices.

Capital Programme

Capital programme expenditure as at 31 July 2018 is summarised as follows:

	Approved Budget 2018/19 £	Actual Spend to 31/07/2018 £	Proportion of Budget Spent %
General Fund	6,031,200	744,710	12.3
Housing Revenue Account	7,011,050	1,413,196	20.2
TOTAL	13,042,250	2,157,906	16.5

The table includes all capital schemes brought forward from 2017/18, as previously approved, in addition to any other budget changes made up to 31 July 2018. No account has been taken of any invoices received but not yet paid or work that has taken place but where no invoices have, as yet, been received.

The General Fund capital programme includes schemes totalling £978,650 for which the approval to proceed will be granted once a source of funding has been identified. If these schemes were to be excluded from the table above then the proportion of the General Fund capital programme spent to 31 July 2018 would be 14.7% and the total proportion of budget spent would increase to 17.4%.

The most significant schemes with regards to spending to 31 July 2018 are:

Scheme	Approved Budget 2018/19 £	Actual Spend to 31/07/18 £	Comments
General Fund			
Replacement Vehicles and Plant	223,000	200,743	Orders have been raised for the items in the 2018/19 programme.
Beeston Square Phase2 (Net Compensation)	111,300	238,086	Additional expenditure shown will be met from the £2.865m in the 2018/19 capital programme for the Beeston Square Redevelopment.
Housing Revenue Account			
Central Heating Replacement	1,267,200	337,907	Work progressing as planned.
Modernisation Programme	1,984,700	467,013	Work progressing as planned.